

Safeguarding and Welfare Requirement: Suitable People

Providers must ensure that adults looking after children are suitable to fulfil the requirements of their roles.



Student placement policy

Policy Statement

Crofton Early Learners recognises that providing children with good quality education and care in their earliest years can help them succeed at school and later in life and that qualifications and training make an important contribution to the quality of the care and education provided by early years settings. As part of our commitment to quality, we offer unpaid placements to students undertaking early years qualifications and training at levels 2 and 3 approved by the Department for Education (Early Years Qualification List).

Aim

For students on placement we aim to provide opportunities to gain practical skills and experiences that contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education.

Procedures

- We require students on qualification courses to meet the Suitable Person requirements of the Early Years Foundation Stage and have a satisfactory enhanced DBS check with barred list check(s).
- We require students to have a sufficient understanding and use of English to contribute to the well-being of children in our care.
- We require schools placing students under the age of 17 years with the setting to vouch for their good character.
- We supervise students under the age of 17 years at all times and do not allow them to have unsupervised access to children.
- School/college students who are placed in our setting on a short term basis are not counted in our staffing ratios.
- Trainee staff employed by the setting and EYTS trainees may be included in the ratios if they are deemed competent and responsible.
- We take out employers' liability insurance and public liability insurance, which covers both trainees and voluntary helpers.
- We require all students to keep to our confidentiality policy.
- We provide students, at the first session of their placement, with a short induction on how our setting is managed, how our sessions are organised and our policies and procedures. They are also provided with a Student Handbook which explains the most significant points.
- We communicate a positive message to students about the value of qualifications and training.
- We make the needs of the children paramount by not admitting students in numbers that hinder the essential work of the setting.
- We ensure that trainees and students placed with us are engaged in bona fide early years training, which provides the necessary background understanding of children's development and activities.

This policy was adopted at a meeting of

CROFTON EARLY LEARNERS

Held on

March 2023

Date to be reviewed

March 2026

